

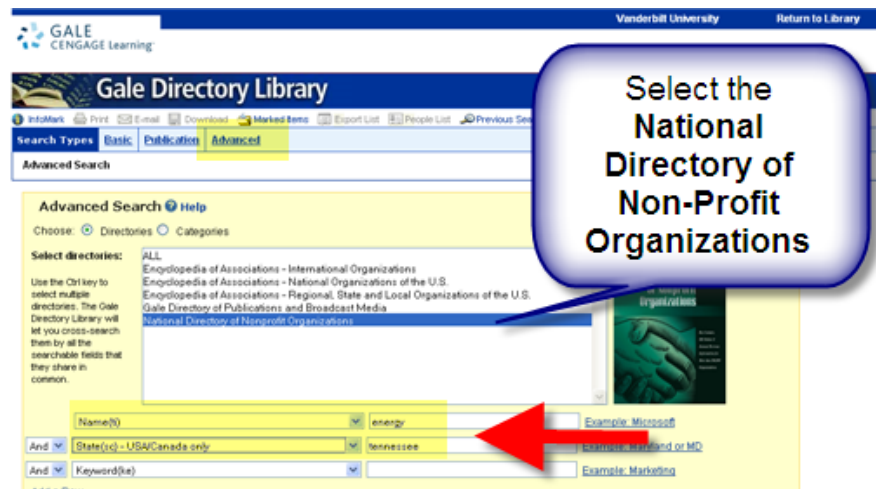


Finding Nonprofit Information

As an Owen student, you may need to find information on non-profit organizations. The databases Gale Directory Library and Foundation Directory Online are highlighted below along with the Guidestar website. Both databases are accessible from the Walker Management Library homepage.

Gale Directory Database

1. Click on the **Advanced Search** tab.
2. Select **National Directory of Nonprofit Organizations** from the list of directories.
3. Use the search boxes below to narrow your search by keyword, name, geography (city, zip code, state or country) assets, income, affiliation, and more.
4. Combine search terms for more refined results. For example, searching for “energy” in the name category along with “Tennessee” in the state category will bring back a list of nonprofit organizations in Tennessee with “energy” in their organization’s name.
5. Hit the search button to review your results; click on the association name link for the full profile.



Foundation Directory Online

- 1) Select a tab to begin your search: Grantmakers, Companies, Grants, or 990's.

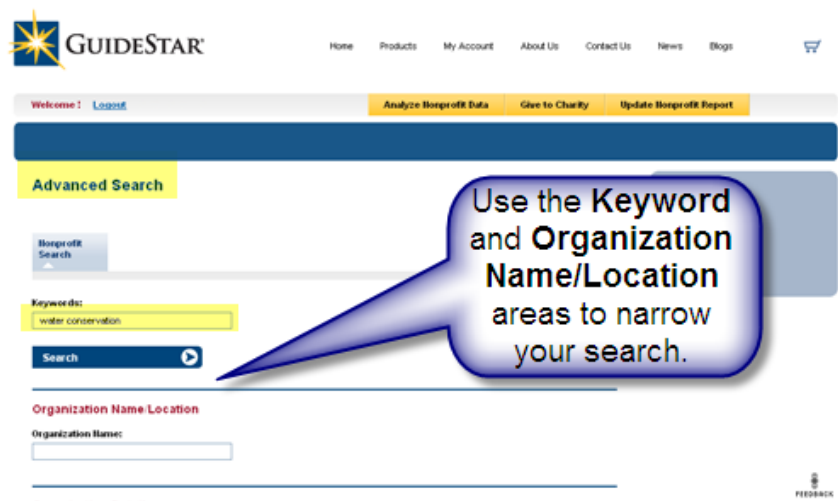


- 2) Once on the search page, use the **View Index** link under the search box categories to open up a menu listing the options for that category.
- 3) Use the links on the left to add your selected criteria to the search.
- 4) Click on the search button to see your results.
- 5) Click on the links to see a full report on each nonprofit, or use the check boxes to select multiple organizations and print, save or export the list.
- 6) The Foundation Center website has additional nonprofit information at: <http://foundationcenter.org>



Guidestar (<http://www2.guidestar.org/>)

- 1) Guidestar contains both free and “for fee” information.
- 2) You need to complete a free registration to access their content.
- 3) Once registered, click on the **Advanced Search** link.
- 4) Use the **Keyword** and **Organization Name/Location** boxes to enter your search criteria & then run the search.
- 5) Click on the links for organization information.



For additional library resources about nonprofit organizations, please see our Research Guide at: <http://libguides.owen.vanderbilt.edu/nonprofit>

If you need additional assistance using any of our resources, please contact the Walker Management Library at asklibrarians@owen.vanderbilt.edu or by calling us at 615-322-3960.