

Library Hours

Monday – Thursday	7:45 am – 11:30 pm
Friday	7:45 am – 9:00 pm
Saturday	9:00 am – 7:00 pm
Sunday	10:00 am – 11:30 pm

You will need your student ID card to check out Reserves Materials and other books. OGSM Building doors are locked at 5:00 pm weekdays, and locked every weekend for security. You will need your student ID card to enter.

Walker Management Library's service hours during holidays, intercessions and exam periods are posted at the library entrance. Hours are also listed on the library's voicemail and on the website.

Reference and Research Consultation Hours

Monday – Wednesday	8:00 am – 8:00 pm
Thursday – Friday	8:00 am – 6:00 pm
Saturday	12:00 pm – 7:00 pm
Sunday	12:00 pm – 7:00 pm

Important Contact Information

Library	322-2970
Reference and Research Consultation	322-3960
Circulation and Reserves	343-3340
Fax Number	343-0061

Owen students may receive faxes at the above number, but need to send faxes from the 2nd Floor computer lab.

AskLibrarians@owen.vanderbilt.edu

- Ask questions; receive research and reference assistance

Circulation@owen.vanderbilt.edu

- Renew materials; check-out print reserve materials; ask about loan periods, fines, reserves, etc.

Guide to the Walker Management Library

2006/2007



VANDERBILT

Owen Graduate School of Management

<http://www.owen.vanderbilt.edu/walker>

Walker Management Library Web Page

Find links to ACORN (the Library's online catalog), business and management databases, online resources available campus-wide in all of Vanderbilt's libraries, resource guides, library hours, policies and more. The Walker Management Library offers quick access to over 60 specialized business databases.

Reference and Research Consultation

The Service Desk is the place to start your research projects. Librarians are available to help you design a research strategy, select and use databases or reference materials, and answer questions. They are happy to help with your research needs, from assignments to job-hunting. This service is also available via email at AskLibrarians@owen.vanderbilt.edu.

Instruction and Workshops

Librarians offer both individualized and group training sessions in database use, help in identifying resources for projects, and assistance in developing research strategies. For more information, contact AskLibrarians@owen.vanderbilt.edu, call 322-3960, or ask at the Service Desk if you would like to schedule a session.

Circulation and Reserves

The Service Desk is the place to check out reserve materials for classes, checkout library materials, pick up color prints, purchase transparencies, get help with the photocopiers and printers, etc.. For more information, contact Circulation@owen.vanderbilt.edu.

Group Study Rooms

Over 20 group study rooms are available for reservation. Owen students may reserve group study rooms in accordance with OSGA Guidelines.

Course Reserves

Owen professors may place copies of required readings on reserve at the Service Desk. Some reserve materials are linked through your courses in Blackboard. Ask for reserve materials at the Service Desk by the professor's last name.

Career Planning Collection

The library maintains a special collection of career-related materials in the Career Planning Collection. Additionally, the library has specialized career databases as well as multiple resources to research companies and industries. Please ask at the Service Desk or email AskLibrarian@owen.vanderbilt.edu if you need assistance.

Newspapers, Periodicals and New Books

The library receives the daily *Wall Street Journal*, *The Financial Times* and other newspapers. Current business magazines, trade journals and other periodicals are located on the 1st Floor, alphabetically. New books are placed on the New Books shelf and are available to be checked out.

Technology Services

The library is fully covered with 802.11 a/b/g wireless capabilities. There are 12 public workstations and a Bloomberg terminal available, and tables, study carrels and group study rooms provide electrical outlets for laptops. Both the Matterhorn printer on the 2nd Floor and the Kilimanjaro printer on the 1st Floor are duplex printers. You may also print to the WML color printer for \$.50/page. If you need technology assistance, please see library staff at the Service Desk, or visit the Owen IT Help Desk just outside the library entrance.